



THE BOARD OF COUNTY COMMISSIONERS
FOR THE COUNTY OF TILLAMOOK IN THE STATE OF OREGON

In the Matter of a Tillamook) ORDER
County Public Works Asset)
Management Policy) #09-054

FILED
JUL 01 2009
4:50a
TASSI O'NEIL
COUNTY CLERK

This matter came on to be heard this 1st day of July, 2009, at a regular meeting of the Board of Commissioners, at the request of Liane Welch, Tillamook County Public Works Director.

Being fully apprized of the records and files therein, the Board of Commissioners finds as follows:

1. Tillamook County's road network is the county government's most valuable physical asset. In 2008, the replacement value of the 374 miles of county roads was estimated at \$304 million. The County transportation network has been under funded for years and the condition of county roads is declining.
2. The Tillamook County Board of Commissioners, concerned about the declining condition of county roads and bridges, authorized the Road Department to document the condition and value of County road assets, and identify the risks that must be managed in the County. This approach, known as asset management, helps target available road dollars so that the greatest risks are managed for the least cost.
3. The purpose of the Asset Management policy is to set guidelines for implementing consistent asset management processes throughout Tillamook County Public Works Department.
4. The Road Advisory Committee at their May 5, 2009 meeting accepted the Asset Management report.

NOW THEREFORE, IT IS HEREBY ORDERED THAT:

5. The Tillamook County Asset Management Policy, Exhibit A attached and incorporated here by reference, be and hereby is adopted.

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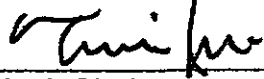
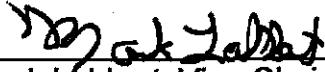

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6. This order is to become effective immediately.

DATED THIS 1st DAY OF July 2009.

BOARD OF COUNTY COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

	Aye	Nay	Abstain/Absent
<u></u> Tim Josi, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u></u> Mark Labhart, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u></u> Charles J. Hurliman, Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: Tassi O'Neil
County Clerk

By 
Special Deputy

APPROVED AS TO FORM:

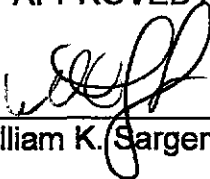

William K. Sargent, County Counsel



EXHIBIT A

TILLAMOOK COUNTY PUBLIC WORKS

ASSET MANAGEMENT POLICY

1.0 Purpose To set guidelines for implementing consistent asset management processes throughout Tillamook County Public Works Department.

2.0 Objective To ensure adequate provision is made for the long-term replacement of major road assets as financial resources allow by:

- Ensuring that County services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to residents, visitors and the environment.
- Safeguarding County road assets including physical assets and employees by implementing appropriate asset management strategies and appropriate financial resources for those assets.
- Creating an environment where all Public Works employees take an integral part in overall management of County road assets by creating and sustaining an asset management awareness throughout the County transportation system.
- Meeting legislative requirements for asset management and financial reporting.
- Ensuring resources and operational capabilities are identified and responsibility for asset management is allocated.
- Demonstrating transparent and responsible asset management processes that align with demonstrated best practice.

3.0 Scope This policy applies to all County public works activities.

4.0 Policy **4.1 Background**

4.1.1 The County Commission is committed to implementing a systematic asset management methodology in order to apply appropriate asset management best practices across all road management areas of the County. This includes ensuring that assets are planned, created, operated, maintained, renewed and disposed of in accordance with Commission priorities for service delivery.

4.1.2 The County owns and uses approximately \$304 million road assets to support its core business of delivering road service to the community.

4.1.3 Asset management practices impact directly on the core business of the county and appropriate asset management is required to achieve our strategic service delivery objectives.

4.1.4 Asset management relates directly to the Tillamook County Transportation Strategic Plan goals and strategies:

- Protect the function, operation and safety of existing and planned roadways
- Consider land use impacts on existing or planned transportation facilities
- Coordinate with other jurisdictions to assure adequate connections to streets and transportation systems between incorporated and unincorporated areas
- The roadway network is not restricted to jurisdictional boundaries.
- Roadway maintenance and improvement are to be coordinated in cooperation with other jurisdictions.
- Road function, access and "level of service standards" are to be implemented through regulation.

4.1.5 A strategic approach to asset management will ensure that the County Commission delivers the highest appropriate level of service through its assets. This will provide positive impact on:

- Members of the public and staff;
- The ability of the County to deliver the expected level of service and infrastructure based on available resources;
- The political environment in which County Commission operates; and
- The legal liabilities of the County.

4.2 Principles

4.2.1 A consistent Asset Management Strategy must exist for implementing systematic asset management and appropriate asset management best-practice throughout the County's road department.

4.2.2 All relevant legislative requirements together with political, social and economic environments are to be taken into account in asset management.

4.2.3 Asset management principles will be integrated within existing planning and operational processes.

- 4.2.4 An inspection regime will be used as part of asset management to ensure agreed service levels are maintained and to identify asset renewal priorities, as funding allows.
- 4.2.5 Asset renewal plans will be prioritized and implemented progressively based on agreed service levels and the effectiveness of the current assets to provide that level of service.
- 4.2.6 Systematic and cyclic reviews will be applied to all asset classes and are to ensure that the assets are managed, valued and depreciated in accordance with appropriate best practice and applicable standards.
- 4.2.7 Future life cycle costs will be reported and considered in all decisions relating to new services and assets and upgrading of existing services and assets.
- 4.2.8 Future service levels will be determined in consultation with the community.

5.0 Standard

Government Accounting Standards Board (GASB) Statement 34

6.0 Related Documents

Tillamook County Road Asset Management Plan and Road Risk Management Plan.

Responsibility

County Commissioners are responsible for adopting the policy and ensuring that sufficient resources are applied to manage the assets.

The **Public Works Director** has overall responsibility for developing an asset management strategy, plans and procedures and reporting on the status and effectiveness of asset management within the County road network.

Review Date

This policy has a life of 4 years. It will be reviewed in June 2013.