

TILLAMOOK COUNTY ROAD ADVISORY COMMITTEE (CRAC)

DATE: September 15th, 2003

MEMBERS PRESENT: Chair Bob Reed, Vice-Chair Curt Schonbrod, Bill Howard, Marlin Clark, Ray Streeter and Larry Kiser

MEMBERS ABSENT: Gloria Gass, Jack Brooks, and Ray Robinson

STAFF: Aaron Suko/PW Director, Pat Oakes/Engineering Project Supervisor, Bob Willhite/Operations, Commissioner Hurliman and Jeanette Steinbach/Recorder

PUBLIC/GUESTS: Dora Norwood, Joanne Jene (Oceanside Neighborhood Association), George Kirkham and Charlotte Kirkham of Pacific City

Item 1 Call meeting to order, review agenda: Meeting called to order by the Chair at 3:07pm. Agenda reviewed. Bob welcomed the guests present.

Item 2 Review minutes of 07-14-03: Bill Howard motioned to accept the minutes as written, Ray Streeter seconded, unanimously accepted.

Item 3 Report by the Agriculture and Forest Sub-Committees: Bob Reed asked for a report from the members of the Agriculture Committee - Ray Streeter and Marlin Clark. Marlin relayed that the meeting took place on September 3rd. The discussion focused on overweight vehicles causing damage to the shoulders and roads and the issue of liability. A suggestion was made that flaggers and/or warning signs be used but that was not well received. Marlin indicated that the Farmer would not be using McCormick Loop Road in the future. Discussion on moisture content in the silage and the changes that would occur in the near future. Willowa County's maintenance plan was also discussed. They have a Grader w/roller that does a great job on gravel roads. Bob Reed summarized Marlin's narration - County would repair McCormick Loop, silage update from Commissioner Hurliman, blind corner area at Farmer Creek/Hwy 101 and the Olsen/Hwy 101 centerline striping issue which has since been resolved by O.D.O.T. Aaron asked if there was any further discussion on limiting the size of the oversize manure trucks on the other routes. Marlin said there wasn't much of a discussion on that topic. Commissioner Hurliman advised that it would be better to deal with it on a case to case basis, since the ORS allows oversize farm equipment on the road. Bob Reed asked if the issue of a local ordinance was raised. It wasn't, according to Commissioner Hurliman and Ray Streeter.

Bob Reed said that the Forestry Committee was within 6 hours of a meeting when it was cancelled. He hopes to have a report at the next meeting. Curt asked Commissioner Hurliman when it was decided how the Forestry revenues would be distributed since it does not go to the Road Dept., which incurs the most damage from the Forestry operations. Commissioner Hurliman indicated that monies could be provided by the Forestry for specific road issues. This would be handled prior to distribution of funds to the County and other agencies.

Item 4 Road Department Status:

Report on Maintenance and Repair: Bob said that the paving and the shoulder work are completed. Ongoing jobs are brushing, culvert cleaning and hot patching.

- | **Report on discussion with City of Bay City, 4th Street:** The plan is to pave 4th Street this year time permitting. It will then be turned over to the City.
- | **Magnolia Road:** The old culvert is out and will be replaced by a 14'x9' culvert. The size was driven by the flow and stream width. The citizens paid for this culvert.
- | **McCormick Loop Road:** Bob plans to repair the damage done by the OS Farm Equipment in October if possible.
- | **Curl Bridge:** 5-ton weight limit had been placed on the bridge. The repair work has been completed and the restriction has been removed.
- | **Encroachment Issues:** Aaron noted that there are two encroachments that are being handled at this time - Maxwell Mountain Road and Grand Avenue. The Maxwell Mountain Road issue has a 25-year history, while Grand Avenue has landscaping installed this year that is out into the right of way almost to centerline.

Item 5 Project Discussion:

- | **Laneda Road - City of Manzanita:** Pat Oakes explained that this is where the City passed a bond to improve this street, after which time it will be taken over by the City. The County agreed to provide manpower to lay asphalt as its contribution to the project. A draft intergovernmental agreement has been provided to the City for feedback. March-April 2004 is the time frame to accomplish this task.
- | **Sandlake-Galloway Road:** A detour is planned just off Hwy 101 on Tiger Creek which Ray Streeter confirmed is already in. Lots of complaints have been received about the mud on the road and this has been relayed to the Federal Highway Project Engineer, Chuck Mikkola.
- | **Blaser Bridge:** OTIA 100% funded. Guardrail is being done today, paving scheduled for tomorrow with completion in October 2003.
- | **Earl Bridge:** Road crew surfaced the bridge. Subcontractors were used for the sheet piling and grinding. 8" asphalt was put down on the approaches. This project is completed.
- | **Gist Road:** Due to federal requirements, the bid documents for this project are still being drafted and is scheduled for completion in the summer of 2004. The staff at the Road Department will do the contract administration, which will be paid for by a grant.
- | **Blaine 2 Project:** Right-of-way details have not been received at this time.
- | **Johnson Bridge:** This is on Long Prairie Road by the intersection with Trask River Road. The bridge has a major cracking problem. Evaluation has been done on this bridge and will have a load limit placed on it. OTIA III (Oregon Transportation Investment Act) is a funding package available to local jurisdictions in the state. Pat handed out a list of potential bridges that could qualify for funding. This list will be given to a Consultant to develop applications, which are due October 15th, 2003. The driving item is the "sufficiency rating" and if the

rating is below 50 and is on a freight route then the chances are higher to get funding. Aaron said the primary consideration for grant funding is the freight mobility issue. He indicated that a maximum of six bridges would be selected from the list that would stand the best chance to obtain funding. Competition for this funding would come from the State, County and City agencies. OTIA III is generated by the recent legislature.

Item 6 Funding Alternatives: Aaron said that at the last meeting, it was suggested that this topic be addressed again. Looking at alternatives to generate funding more counties are looking at the road utility fee as the means of obtaining additional funding. This issue can be revisited again in the winter so that a funding alternative could be found. Aaron summarized the financial status of July-June 03 budget. The auditing process is not completed yet, so the figures have not been finalized. Aaron indicated that the carry over will increase from last year by \$200,000, this is attributed to the expenditure pattern. Revenue was at -\$20,000 then projected. The federal forest money does not come in till early December so the carryover helps meet payroll and paving needs. The maintenance budget was under expanded in the areas of culverts, aggregate, asphalt and traffic services. Equipment and vehicles over expanded but primarily because it was carried over from the previous budget. The construction fund was under expanded because some of the projects have not been completed. Engineering, building and administration was on track. The Shop under expanded in Fuels and Lubricants and REM. As a result of this trend an additional \$100,000 was released to the paving program. On Call consultant will deal with the bridge repair projects and OTIA III submission.

Item 7 Discussion on Culvert Replacement Priorities: Aaron handed out a culvert inventory list for all districts. Aaron said that this is an initial list prepared by the district Foreman. The list next will be integrated and prioritized by Bob and Aaron. Aaron expressed his concern that the list may be used inappropriately, and limited funding may become an issue. Commissioner Hurliman said that this list would be used to direct the agency to find the funding needed. Bob Reed remarked that this could be used as a prioritization list and for budget purposes. Bob W. noted that the lists would need to be reworked to make it more uniformed. Aaron pointed out that only a small percentage of culverts are listed.

Item 8 Public Comment: George Kirkham addressed the committee. He is seeking a cooperative agreement with the Road Department and the businesses in Pacific City to improve the area between the county pavement and business pavement on Brooten Road, Cape Kiwanda Drive and Pacific Avenue. He suggested that the county could supply the manpower if the businesses buy the asphalt. Aaron said two options are available: Local Improvement District (LID) where all adjacent property owners, if 60% or more are agreeable, pay for this formal agreement and Community Paving Agreement (CPA) which is a less formal process. CPA funds are collected ahead of time, property owners voluntarily pay 75% while the county pays 25%. There are drainage, curb, and gutters issues to consider besides the paving when the cost factor is calculated. It was suggested that George Kirkham look at the documents on the Road Dept.'s website that pertain to the LID and CPA requirements. If he has problems locating the documents, Pat Oakes suggested

that he call the office.

Joanne Jene asked if the community could choose what type of agreement to aim for. Aaron said that the community decides on what type of agreement they want, but the county will see if the procedures are being followed. Joanne handed out a suggestion list for improvements around the Oceanside area. Pat Oakes to follow through with the respective parties.

Item 9 Next meeting, date and agenda: Next meeting is October 13th, 2003 at 3pm.

Item 10 Adjourn: Meeting adjourned at 4:52pm