

**TILLAMOOK COUNTY ROAD ADVISORY COMMITTEE (CRAC)**

DATE: December 09, 2002

MEMBERS PRESENT: Chair Bob Reed, Vice-Chair Curt Schonbrod, Bill Howard, Marlin Clark, Ray Robinson, Ray Streeter, Larry Kiser, and Jack Brooks.

MEMBERS ABSENT: Gloria Gass

STAFF: Aaron Suko/PW Director, Pat Oakes/Engineering Project Supervisor, Bob Willhite/Operations and Jeanette Steinbach/Recorder

GUESTS: Janet Trueblood/AFSCME 2734 President

PUBLIC: Dora Norwood, Gus Meyer, and Joanne Jene

**Item 1 Call meeting to order, review agenda:** Meeting called to order at 3:02pm. Larry K. asked that a discussion on Laneda be added to the agenda, scheduled after the funding topic.

**Item 2 Review minutes of 10-14-02:** Jack motioned to accept the minutes as written/Ray Robinson seconded, unanimously approved. Bob Reed thanked Curt for chairing the last meeting.

**Item 3 CRAC Meeting Notices:** Aaron advised the members that he was informed that CRAC meetings do not fall under the notification requirements of the public meeting laws. This would mean the monthly paid notice sent to the Headlight Herald and North Coast Citizen could be stopped. The notice still can be posted in the Headlight Herald calendar of county meetings and aired on KTEL. Aaron made a recommendation to this committee to stop the formal paid meeting notices and insert it in the informal calendar schedule without cost; Jack Brooks seconded, unanimously approved. Meeting notices are also posted on the web page.

**Item 4 Road Department Status:** Bob indicated that the crew is performing general maintenance. He added that the sand is pushed off the Parking area at the end of Pacific Avenue in Pacific City. A used 1995 Vactor Truck with a 60-day limited warranty has been purchased for delivery in 1-2 weeks. A new 1-ton truck has been purchased through the State Cooperative Purchasing Agreement with a 120-day delivery. Aaron stated that this was budgeted for in 2001-2002. Jack Brooks asked if brushing could be done on Brooten Road by the medical clinic. Bob said that the new mower is being used on the road. Bob Reed asked if the shoulder grading has been accomplished. Bob W. stated that they are starting on the list.

**Item 5 Fair Booth Discussion:** Aaron informed the committee that the time is here to make a commitment to sign up for the Fair Booth August 6-9, 2003. The corner booth costs \$600 a year, which is shared by Solid Waste and Road Department. Aaron questioned the effectiveness of having a Road Department booth. Bob R. reminded members about a possible upcoming levy; Aaron said that public funds could not be used for campaigning. Larry made a motion to discontinue participating in the Fair Booth 2003; Curt seconded, unanimously approved.

**Item 6 Project Discussion:**

**Cascade Trace Bridge:** Pat informed the committee that the bridge had been replaced. Final inspection pending.

**Sandlake-Galloway Road/OTIF Loan Balance:** Abutment work completed, minimal work during winter. Per CRAC's recommendation the OTIF loan balance payments have been reduced.

**Blaser Bridge:** This is at Tillamook River Road MP1. OTAK to work on a design plan. This is an OTIA project that is 100% reimbursed. Construction in summer 2003.

**2003 Bridge Repairs:** Staff is developing needed details/actions for repairs of Killiam Creek Bridge, Bewley Creek Bridges, Beniteau Bridge and Earl Bridge.

**FHWA/Trask 9.1 Project:** This project has been terminated by Federal Highway. Although the BOC asked for an extension their request was not honored. This project was initiated in 1996 and was delayed due to jurisdictional issues. Dora remarked that the trees have been cut down. Aaron said that the trees in question were in BLM jurisdiction and are still present.

Gus Meyer said that at MP 6.7 there is a sump developing, Bob W. said that it is a hard area to get into without going through State and Federal permitting requirements. Aaron said that it would be very difficult to get the permits because they would be working in water.

Pat mentioned that in January an encroachment request would be brought to the BOC on a rock retaining wall in Arthur's Road.

**Item 7 Further Discussion of the Road Department Funding Workshop materials:**

Aaron asked the CRAC members to bring their funding workshop materials to the next meeting so that a discussion can be initiated on funding alternatives. He reported that all tax measures in the last election failed with the exception of the funding for Laneda. Larry said the funding was for \$740,000 over 5 years. Jerry Taylor had contacted Larry K to approach Aaron and this committee on what if any costs could the Road Department share in, determination when the Road could be turned over to the City and when could the work be scheduled. The plan at this time is to do the design work through June 2003 and construction in winter. Aaron agreed to schedule a meeting with the City Manager prior to the next CRAC meeting. He remarked that Owen Nicholson's letter of October 24, 2002 was instrumental in the passage of the measure. Larry and Aaron agreed that the measure does not cover improvements from Hwy 101 to Division. Larry K. said Aaron's predecessor Jon Oshel had agreed to share in the costs of paving. Aaron said that all issues would have to be revisited.

Aaron reported that the income from the State Motor Vehicle might be a little higher than expected. The Federal Forest money has not been received. He stated that the City of Bay City is proposing a utility fee of \$5.00/month for road improvements. A list of County Roads in Bay City that the City would like to gain ownership of was provided. The County Road Dept. would have to bring the roads up to Bay City standards before they would be accepted.

Aaron relayed that ODOT has scheduled an open house on Tillamook County Projects for the 2003-2008 STIP. This meeting will be on January 9, 2003 from 4:00 to 6:30pm. He encouraged the committee to attend, writes a letter of support so that pressure could be placed for a status change for the Wilson River Loop Intersection project. Ray asked if any comments had been received on Farmer Creek Road/Highway 101 intersection. Aaron said that he has not received any comments.

**Item 8 Review of Procedures and Standards for Community Involvement in Paving of Public Gravel Roads Policy:** Pat said that two drafts were presented at the last meeting of which the funding policy got approved. Joanne Jene suggested editing the timeline from three months to six months, Pat indicated there was flexibility and that the Director has the final discretion. He added that changes as requested were made on the Procedure Policy. Larry Kaiser motioned to accept the draft proposal; Jack seconded, unanimously approved.

**Item 9 Public Comment:** Dora suggested that another money saving idea is to have meetings every 2 months to save on employee time. Joanne thanked everyone involved for getting the car removed at Maxwell Mountain Road and also appreciated having a CPA/LID policy for citizen participation, the road department web page. She suggested a speed sign on Maxwell Mt. by Cedar and Norwester.

Gus thanked the Road Department crew for fixing the launching pad at Wilson Loop railroad crossing. He mentioned that he would be the representative for the Watershed Council. Aaron said that Killam Creek Bridge project might be a possibility for assistance. Gus added that he too had safety issues with Wilson River Loop and Highway 6. It was suggested that he attend the January 9, 2003 Open House hosted by ODOT.

**Item 10 Next meeting, date and agenda:** January 13, 2003. A report from the meeting with Manzanita's City Manager, alternatives on funding study and large manure tanks being pulled by overwidth tractors which are damaging the roads and culverts. Suggested having a subcommittee work with the Tillamook Creamery on this topic.

**Item 11 Adjourn:** Meeting adjourned at 5:02pm