

**TILLAMOOK COUNTY ROAD ADVISORY COMMITTEE (CRAC)**

DATE: December 3, 2001

MEMBERS PRESENT: Chair Bob Reed, Bill Howard, Marlin Clark, Ray Streeter, Larry Kiser and Jack Brooks.

MEMBERS ABSENT: Ray Robinson, Gloria Gass and Curt Schonbrod

STAFF: Aaron Suko/PW Director, Pat Oakes/Engineering Project Supervisor, Bob Willhite/Operations Superintendent and Jeanette Steinbach/Recorder

GUESTS: Janet Trueblood/AFSCME 2734 President

PUBLIC: Garry Gitzen and Dora Norwood

**ITEM 1 CALL MEETING TO ORDER, REVIEW AGENDA:** Meeting called to order at 3:02pm. Bob Reed added to the agenda - Traffic Safety Committee update and the Retiring Employee, which is to be discussed by Aaron under Item 5/budget.

**ITEM 2 REVIEW MINUTES OF 10-15-01:** Jack Brooks motioned to approve minutes as written, Bill Howard seconded, unanimously approved.

**ITEM 3 ROAD DEPARTMENT STATUS/STORM REPORT:** Bob Willhite reported that there is a lot of storm clean up - ditches to be cleaned, culverts to unplug and removal of debris. Bob mentioned that at Cape Kiwanda by the boat basin the culvert is washing onto the ocean - DOGAMI and State Parks would be involved in the discussion. Aaron said that the sand dune had eroded the plastic pipe that was used to carry out the water from the metal culvert through the sand dune. There is about 10-15' of the metal sticking out of the sandbank. If it continues and the dune is breached then the inland area, which is 5-6' lower in elevation will have localized flooding. Bob added that on Netarts Bay Drive the levee would need to be re-supported due to the damage sustained during the storms. Cape Meares Loop has also been dropping steadily during the last three days. Aaron suggested to the BOC this morning that Cape Meares Loop be closed during the winter months because every time it is fixed, weight is being added by placing more rock. Bob added that they have been repairing that spot since 1974. Bob Reed said his concern was not having an access during emergencies from Cape Meares. Bill Howard said the by-pass could be used if feasible. The Commissioners suggested to Aaron that he approach Shiloh Enterprises to see if the bypass could be used if it was needed. Bob Reed suggested contacting the people who open the Cape Meares Lighthouse and they would probably have a daily update. Aaron suggested they call this office during working hours and 911 during other times.

Aaron handed out a copy of the Oregon Public Works Emergency Response Mutual Aid Agreement to all those present. Discussion ensued on compensation and partnership efforts for emergency response. Aaron said the intention is to keep a record of all services provided, and seek reimbursement if possible. Aaron asked for a recommendation from the Committee. Jack Brooks moved to accept the Agreement provided it meets with county counsel approval, Ray Streeter seconded, unanimously approved. Aaron stated that he intends to

send a copy to Bill Sargent for county approval and if approved, to the Board of Commissioners for acceptance.

Traffic Safety Commission: Bob Reed asked if Aaron knew about the funding status of the commission. Aaron said that he had not heard anything.

Ray Streeter asked what the policy is when a tree comes down on a power line. Bob Willhite replied that the road department responds to all calls. Tillamook PUD is informed if it involves a power line. When PUD arrives and the line is neutralized, the tree is then removed by the crew. Bob said that barricades are placed around the area until PUD arrives.

#### **ITEM 4 PROJECT DISCUSSION:**

- | **CASCADE TRACE BRIDGE** - Pat said he had a discussion with ODOT about signing the load limit correctly. Sign posted 3ton, which has been approved by the BOC. Contract to be out for bid spring 2002.
  - | **SANDLAKE-GALLOWAY ROAD** - Phase II is 85-90% complete for right of way acquisition. Contract to be out for bid early spring 2002.
  - | **RESORT DRIVE SHOULDER REPAIR** - Shoulder slide reported by District III Foreman that occurred 3-4 weeks ago at MP 1. The shoulder slid away to the edge of pavement to the river, which is a state, designated river. An emergency permit was submitted. DSL and Army Corps of Engineers have responded with approval still pending from Department of Community Development.
  - | **COMMUNITY PAVING PROJECTS - ALDER STREET, OCEANSIDE** - Aaron informed the committee that rough grading on ditches and banks are done. There are issues with the Water District who had to put in a deeper water line and the Sewer District may need to lower some of the lateral sewer connections. When the weather improves some further grading would be done and then the paving in the spring of 2002. Citizens living on a street off of Birch are interested in doing a CPA as well.
- BEACH CREST DRIVE, NESKOWIN** - Request received at the Fair. Preliminary work has been done. An estimate when completed will be sent to the parties involved.

Pat mentioned that there is an interest in an oil mat/paving agreement on Stefan Street, Pacific City that is off Brooten Road.

**ITEM 5 BUDGET UPDATE:** Aaron and Pat clarified the match monies for the projects currently on schedule in response to Marlin's question. The Cascade Trace Bridge our share is 10% and the Sandlake-Galloway Road project match is the right of way acquisition of which there is a loan. The Sandlake Road Slide - \$32,000 is still pending to be paid for the completed project. Budget Meeting that was held on November 19 was mainly focused on the general fund. Aaron noted that 31 FTE are included in the budget with one vacancy generated by a retirement which has been filled by a promotion, and a recruitment is set for that position. Of the \$3,906,000 that was approved, 42% is federal forest dollars and the delay in the federal procurement process has caused a delay in the revenue being received. Expenditures are

being managed until the revenue arrives. The state motor vehicle fees revenues are coming in slightly over budget. The \$450,000 of STP money, which is 12% of the budget, 40% of that money, has been received. The 60% of revenue will be available when the accounting data is sent to O.D.O.T. The general fund is down by \$1M - \$1.5M from it's cash position of last year and the state forest revenues are slightly down. The Commissioners have asked that prior approval be required for any general fund position vacancy. Aaron said in he thinks that no money would be forthcoming from general fund for the next fiscal year. Aaron handed out a Comparison of Automobile Related Taxes. He added that the Oregon Transportation ACT \$4M bonding issue was funded by increasing some motor vehicle fees. Aaron said that there was a discussion on having a gas tax increase but it may not be a good source of income. He also discussed a room tax or a property tax. He felt that the room tax would be more viable if kept modest to get the out-of-county road users to pay a portion for the road use. Ray Streeter asked if the State could split registration for the part time residences. Aaron said it would be another approach that needed to be looked at. Bill Howard said that the motel people are hurting right now with vacancies up. Jack Brook said that fisherman, hunters and recreational activities are utilizing the motels throughout the year.

Aaron said that the Oregon Transportation Investment Project list would be discussed at the NW Area Commission on Transportation meeting. This list will ultimately go forward to the Oregon Transportation Commission for a decision in January '02 for the \$4M bond fund. There are three categories of funding. The Bridge list to include load limited bridges. Blaser Bridge on Tillamook River Road - status is 16 out of 37 and Earl Bridge on Long Prairie is 43 on the list, which is below the expected funding level. The Modernization list submitted included Wilson River Loop/Hwy 6 Intersection and Long Prairie/Hwy 101; these projects did not make the funded level of the list. The Preservation list is limited to repair on state highways only. The Netarts Hwy from MP 00 to 9.08 is 7 out of 9 on the list. This project would pave, widen and pave shoulders within existing right-of way.

Bob Reed asked if are any surprises in the budget. Aaron said that the electricity did not go up as high as anticipated. The Sandlake-Galloway project right-of-way acquisition loan may be less than anticipated which would impact the budget. Bob asked if they were any pay increases scheduled. Janet Trueblood said that the current union contract expires December 2004 with the only scheduled pay increased being the cost of living allowance, which is 2.6% effective January 01, 2002.

Marlin expressed his concern over the cost of gravel and how it impacts the budget. Aaron said that the most competitive bid is sought when purchasing gravel. Marlin asked if the county could crush and sell the rock. Aaron said that the county is not allowed to compete with private business.

**ITEM 6 UTILITY ORDINANCE PRESENTATION (mini slides attachment in file for the record:** Pat Oakes handed out a hard copy of the slide presentation and Utility Ordinance #28. Aaron explained that this utility permit process falls under state law. He stated that this task falls to the Engineering Technicians to make sure that this ordinance is adhered to. He outlined the utility ordinance and clarified what the ordinance purpose is and the

ramifications of improper utility cuts. Discussion on the problem utility crossings that have occurred in the past. Bob Reed thanked Pat Oakes for the presentation.

**ITEM 7 PUBLIC COMMENT:** Gary Gitzen shared his concerns. He is writing a book on roads in Tillamook County. In 1932 there was a proposal to complete Hwy 26 and Hwy 6. Hwy 26 was hand built from Alsea to the tunnel. It was built because it was the poorest county in the state. Gary said that he uses Hwy 53 to go out of the county. He would like to suggest that Hwy 6 needs to be widened and more turnouts added and Hwy 53 gets straightened out. Gov. Kitzhaber is proposing attracting more tourists from the Western states, which would mean more drivers on our road. Gary advised that Tillamook's roads would need to be improved to attract more tourists so that the economy can be improved. Aaron suggested that Gary attend NW ACT monthly meetings. Bob Reed also advised taking his message to Salem as well.

Dora Norwood relayed that there is a bad pothole on Kansas Creek Road and the pavement is breaking up at the corner of Netarts and Frazer Road.

**ITEM 8 NEXT MEETING, DATE AND AGENDA:** The next meeting is scheduled for January 28, 02. Election of Chair and Vice-Chair to be done at that meeting.

**ITEM 9 ADJOURN:** Meeting adjourned at 5:10pm