

**TILLAMOOK COUNTY ROAD ADVISORY COMMITTEE (CRAC)**

DATE: May 14, 2001

MEMBERS PRESENT: Chair Bob Reed, Vice-Chair Curt Schonbrod, Bill Howard, Marlin Clark, Ray Robinson, Ray Streeter, Larry Kiser and Jack Brooks.

MEMBERS ABSENT: Gloria Gass

STAFF: Aaron Suko/PW Director, Pat Oakes/Engineering Project Supervisor, Bob Willhite/Operations Superintendent, Commissioner Paul Hanneman (for a portion of the meeting), Tom Abbott/Traffic Safety Technician (for a portion of the meeting) and Jeanette Steinbach/Recorder

GUESTS: Janet Trueblood/AFSCME 2734 President

PUBLIC: Jerry Taylor/Manzanita's City Manager, Owen Nicholson/Manzanita's Planning Commission, Walt Hinson/Mayor of Manzanita, Dora Norwood and Rich Gitschlag

**ITEM 1 REVIEW AGENDA:** Meeting called to order at 3:02pm. Bob Reed welcomed the members, Commissioner Hanneman and the guests. Agenda accepted as written. Bob would like to add GIS discussion to the agenda.

**ITEM 2 REVIEW MINUTES:** Jack Brooks moved to accept minutes as written, Larry Kiser seconded, unanimously approved.

**ITEM 3 ROAD DEPARTMENT STATUS:** Aaron introduced Tom, the Traffic Safety Technician.

**OVERVIEW OF TRAFFIC SIGNING & PAVEMENT MARKING PROGRAM:** Tom said that he maintains traffic control devices. This includes the installation and manufacture of all county road signs per MUTCD guidelines. As part of the maintenance this includes sign cleaning, inventory, business guide signs, delineators, stop bars, bike lanes, railroad crossings, centerline and fogline striping that is contracted with ODOT to provide the water-based paints. Pat said that Tom Abbott also manages the IRIS system, which is an inventory-tracking program. Tom said that warning signs are put up as soon as icy conditions exist on the road, and only removed when the weather changes. A discussion ensued about the different sanding materials used. Mention was made by Aaron Suko that ODOT and the County have a partnership agreement to build a sanding shed that could be used by both agencies.

**ITEM 4 TRAFFIC SAFETY MEETING REPORT:** Bob Reed reported that the Traffic Safety Committee is still dealing with Hwy 6 safety improvement warning signs. The Committee has obtained \$12,000, and is still looking for \$24,000. June 12 is the deadline that the money must be obtained before ODOT awards the signs to another project. Bob Reed suggested that Ray Robinson address the Traffic Safety Committee on State Hwy signage during icy weather.

**ITEM 5 PROJECT DISCUSSION:**

**SUMMER 2001 PAVING:** Aaron Suko said two paving programs are outlined:

1. 3600 tons are in the balanced budget, which is about 3 miles and is a limited length overlay just to preserve the roadway.
2. 15000 tons of paving which is about 10 miles making incremental overlay repairs. Laneda Avenue is on the extensive list.

These two programs depend on the budget deliberations planned for May 17 and 18.

**OLD WOODS ROAD:** Portion of this road is included in both paving lists.

**LANEDA/MANZANITA:** Jerry Taylor, City Manager of Manager introduced Owen Nicholson, Planning Commission Committee Member and Walton Hinson, the Mayor of Manzanita. Jerry handed out an aerial photomap of Laneda Avenue. Laneda is a county road from the Hwy 101 to the ocean. Some years back the City and the County had an agreement that the City would take over the road and maintain it, if the County brought it up to City standards. In 1989 there was a project to redo Division Street to the Ocean, which would include curbs, and sidewalks that was funded by federal dollars. Design of the project was accomplished but construction was not. This is an important street to the City, but since this is a county road it should be brought up to standard. The City has secured a \$25,000 special city allotment grant from the State of Oregon, and \$50,000 budgeted from the storm drainage fund is available to help with this project. HLB was selected to do a project Budget Estimate and they came up with an amount of \$595,070 per the attachment submitted with the agenda. This estimate includes the storm drainage system and the paving. This is based on a 38-ft and a 36-ft road section. The area between Division and 3<sup>rd</sup> could be reduced from a 36 ft paved section to a 24-ft section, which would cut down the cost and would be acceptable to the City. Jerry recognizes the limitation of county funds but this project has been ongoing for a very long time. He apologized for not bringing it to the attention of the CRAC members earlier. They are looking for a commitment from the county that this project can be done by asking for the members' support to ask the Commissioners to commit to this project. Other funding sources were explored but none are available at this time. Jack Brooks asked if there was a traffic count done. Jerry Taylor stated that no traffic count is available but there is a marked increase of traffic during the summer months. Jerry said that 1000 ft of 2" pavement overlay if the full 15,000 ton overlay program were funded would not be acceptable because the drainage would not be addressed. This is a safety issue and should be of primary concern. Aaron suggested dividing the project into three different phases. The first year would be the design stage funding. The second and third year the paving, which has the downside that the City might lose the \$25,000 city allocation grant. Jack Brooks suggested tabling this discussion so that the members can study the material before a decision is made. He said that they are other county roads that need attention. Ray Streeter agreed that this matter would need to be looked at further. Owen mentioned that four years ago it was a similar scenario, and the \$25,000 grant was obtained then was lost as well. He would rather not see this happen again. Aaron said that the Laneda project is not in the current balanced budget. Bob Reed asked if the upper portion could be done first

with Manzanita funds of \$75,000 and any other additional water money, the Road Department could then ask for the remainder from the Budget Committee. This would be beneficial to the City of Manzanita because it could be addressed at the upcoming budget presentation. Owen Nicholson expressed his concern about all of the available funds being put in the first upper phase. In the past, Laneda was not resurfaced because Jon Oshel pointed out that the storm drainage would have to be addressed prior to resurfacing.

**ITEM 6 BUDGET UPDATE AND PRESENTATION:** Aaron handed out the budget charts to the members. In the operating revenues these are assured sources of revenues. The only two substantial sources of revenue is the Federal Forest dollars and the State Motor Vehicle fees. The increase projection of the State Forest dollars does not come into the Road Department budget. Treasurer stated that the general funds are very limited so O&C dollars may not be available. To balance the budget only 3600 tons of overlays were included. When the STP Fund Exchange funds are secured it will bring the overlay program to 9000 tons in addition to purchasing some equipment. Owen Nicholson said that Commissioner Hurliman at a City Council Meeting indicated that there is a potential of \$300,000 that could be applied to the Laneda project. At a February 2000 Ron Wyden Town Hall meeting he spoke about \$400,000 additional monies being available and he got a nod of approval from the BOC. Aaron said that Senator Wyden's comment probably referred to the federal forest safety net funding which is part of the balanced budget. The \$300,000 that Commissioner Hurliman mentioned could be the O&C funds but that would need to be clarified with him. A formally structured agreement needs to be worked on to cover the Laneda Road Improvement project and then brought to CRAC for their recommendation. This agreement should cover the scope of the project, construction phases, and payment of each phase.

Aaron said that only a ballpark number could be submitted for 2001-2002 budget approval, which would be a small portion of what the project would require. The next budget presentation is planned for May 17, 2001 to begin at 9:30am. The final budget meeting will be held on June 15, 2001. Bob Reed said that it would be appropriate that committee members make a pitch at that time for O&C funds to be allotted to the Road Department, and also support the present balanced budget. Members agreed that Bob Reed should make a unified statement to the Budget Officer and Committee. Aaron asked for a consensus from the CRAC on how to proceed with the Laneda Road Improvement Project. The members asked Aaron to come up with a draft memorandum of agreement structure of commitment from the County and City.

**ITEM 7 PUBLIC COMMENT:** Dora indicated that there are some pot holes on Trask River Road that need to have some attention. Bob W. said that the crew was patching today on the Trask River Road. She also asked if it was possible that the trucks using the road produce revenue that could be applied to the road. Jack Brooks said that the South County folks appreciate having the two additional men on the South County crew, and that it has made a vast difference.

**ITEM 8 NEXT MEETING, DATE AND AGENDA:** The next meeting is scheduled for June 11, 2001 at 3:00pm.

Please note the meeting has now been rescheduled to June 18, 2001 at 3:00pm.

**ITEM 9 ADJOURN:** Meeting adjourned at 5:15pm