

## **TILLAMOOK COUNTY ROAD ADVISORY COMMITTEE**

August 12th, 2009

*MEMBERS PRESENT:* Chair Curt Schonbrod, John Gettman, Gary Hanenkrat, Gus Meyer, Robert Garrigues

*STAFF:* Liane Welch, Ron Newton and Jeanette Steinbach

*PUBLIC:* Dora Norwood

**Item 1.** Meeting called to order at 3:00 pm by Curt Schonbrod. Added item 3a, Blaine Road MP 4.1 Boulder Creek Culvert replacement.

**Item 2. Minutes Approval:** June 8, 2009 minutes approved by John Gettman seconded by Gary Meyer, unanimously approved.

**Item 3-Encroachment discussion and code enforcement policy:** Ron Newton, Engineering Technician was introduced to the members by Liane. Ron handed out a packet containing general information about public right of way violations and code enforcement restraints facing TCPW. Ron presented a synopsis of the handout, and asked for a recommendation as to how to initiate a TCPW code enforcement process, he mentioned the example of Marion County that is included in the packet. Liane thanked the members for their support dealing with past encroachment issues. Liane mentioned that Ron had researched this thoroughly and noted that ORS #368 allows a one time \$100 fine. Dept. of Community Development (DCD) has an ordinance #35 that we could reference. Gus expressed his concern that when DCD changed their ordinance, TCPW would also change. Ron illustrated some of the examples of encroachments, and the issue of informing the property owners when they won't accept a certified mail. Dora suggested sending the letter through regular mail and certified mail, and if the regular mail does not come back, you know the person received it. Gary expressed his concern that we are making property owners who live on Local Access Road abide by this requirement even though we are not maintaining those roads. Liane explained that these are still public roads, and drainage and right of way issues still exists that would impact other residents. Gus stressed that a storm water plan is important. Gary stressed that enforcement needs to be consistent to avoid any misunderstandings. The board order should also reflect the enforcement process. Bob motioned that CRAC recommends to the Board of Commissioners that TCPW edits its existing ordinance to apply DCD Ordinance #35 to provide clear penalties for violations and implement a documented enforcement process. Getman seconded, unanimously approved. Liane to bring revised documents to CRAC for review. Liane explained the temporary additions to our crew at a member's request. 3 temp workers hired, 1 employee did not meet the county drug policy, and he was let go; and 2 MTC workers.

**Item 3a Blaine Road MP 4.1 Boulder Creek Culvert:** Liane handed out the letter received from OBEC and an options analysis. OBEC recommended that Blaine Road @ MP 4.1 be closed due to failure of the culvert. The members agreed with Liane that this is a public safety issue. The detour will be through Blankenship Road. The crews are clearing the trees and widening the road. The concern is that during winter Blankenship also floods. TCPW does not have the funds to fix this problem. Liane has contacted FHWA, ODOT and AOC who form a tri agency committee that are looking into funding availability. The Blaine I and II projects might have aided in the deterioration of the culvert. Commissioner Labhart is a member of NWACTION and will represent TCPW to ask for monies. John approved of closing the road. A press release has been sent to Headlight Herald, and all property owners living in that area will receive a letter. Blankenship will have a 15 MPH speed limit. The road will be closed August 17, 2009.

**Item 4. Construction Project Update –**

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**Johnson Bridge - ARRA:** Precon meeting set for 08-18-09.

**Bixby Road:** Construction started on this project with the expected completion October 2009.

**Latimer Road:** This is an ODOT funded project. TCPW finished paving. The guardrail has been installed. This is a good partnership project with ODOT, Tillamook Port and TCPW. The rail system has not been abandoned so the cross arms were needed for the Latimer Road intersection improvements to meet ODOT standards.

**Salmonberry Bridge:** ODOT has not signed the contract with W H Pacific.

**Fawcett Creek Culvert:** CP Construction doing a great job with fish passage and progress, good PR.

**Item 5 Road Dept. Update: Summer Program.** August 6, 2009 paving stopped to start the in water work through September 15, 2009. Liane thanked Don Averill, Jeff Hurliman and Coastwide Ready Mix for repairing the concrete portion on Alderbrook Loop; it was very much appreciated given our funding situation. The Full Depth Reclamation project on McCormick Loop, Brookfield and Kilchis was a success. Brookfield is in the UGB and cannot be transferred to the City. McCoy Street paving is completed and will be transferred to the City of Bay City. Plan to work on Trask River Road next year with the \$280,000 in the fund. ODF has been a great help with trading rock piles, helping during storms. Liane informed the members that James Birmingham; Bridge Specialist retired July 6, 2009. DMV receipts were short by \$251,000 in FY 2009.

- **Levee inspections** were completed this year with the Corps of Engineers. Shilo Levee needs work done, permitting is delaying the project. Liane suggested that material be piled nearby so that if a breach occurs the material is close by.
- **Salmonberry Bridge:** Three proposals were received with different approaches. The team chose W H Pacific as the consultant because their proposal would meet the needs of the community and the Port of Tillamook. This project is below ordinary high water that would need big rock with wooden debris for structure and environmental concerns, requiring full environmental permitting process.

**Item 6 Public Relations Campaign:**

- Liane said that Jeanette is leading the campaign. Liane is going to all committee, agencies, radio stations and civic groups. Northwest Media will be doing a short video to be used at these presentations. Jeanette suggested to the members that they can join Liane at these presentations, and if they have any ideas to give her a call.

**Item 7 Public Comment:** None at this time.

**Item 8 Next Meeting:** Meeting moved to the first Monday of each Monday, the next one is scheduled for October 5, 2009 at 3 pm at the BOC Conference Room B. Liane will send an update to the members on the Boulder Creek culvert on Blaine Road.

**Item 9 Adjourn:** The meeting adjourned at 4:35pm.