

## TILLAMOOK COUNTY ROAD ADVISORY COMMITTEE

May 11th, 2009

*MEMBERS PRESENT:* Chair Curt Schonbrod, Darcy Jones, John Gettman, Gary Hercher, Gary Hanenkrat, Gus Meyer, Stephen Macartney and Bob Garrigues

*PW STAFF:* Liane Welch and Jeanette Steinbach

*PUBLIC:* Dora Norwood

**Item 1.** Meeting called to order at 3:05 pm by Curt Schonbrod.

**Item 2. Minutes Approval:** April 13, 2009 minutes. Gus suggested changing language on Item 6 to state that A decision was made to cancel the *current contract with Concrete Enterprises* and use the money saved for additional asphalt. Gary Hanenkrat clarified *that with most companies, the payroll costs is approximately 40% payroll costs of the total direct labor costs, which includes all benefits.*

**Item 4. Asset Management report and draft policy letter:** Liane handed out the Road Performance Summary Report – 2008, and made available copies of the 2008 Road Performance report for members. These reports will be usefully to inform the public on our management of assets. Liane plans on working with Kathleen Newton to come up with a handout for public and civic meetings. The road department manages 378 miles. The road value is in its paved roads. The Mission, Vision and Value statement has been updated. Partnerships are being formed with several agencies to target resources. Noted expenditures on drainage is 1% which considering our climate is not good. Noted revenues from US Forest Service are 41% of the budget which will end June 30, 2012. Staff will not be replaced as they retire unless additional funding is available. The roads sustainable group will decide what to do when the State and federal legislatures decide what to do with funding. Gary pointed out that the public may not believe that the Road dept. has a funding issue because it has always managed for the last 10 years. Liane stated that her job is to run the department, while the Board of County Commissioners comes up with money. As noted in the report the emergency federally declared storm of December 2007 expenditures were \$760,000. The Pavement Condition Index (PCI) is down. Our neighboring counties have a better PCI rating. The Trask River Road ODF fund is at \$230,000. Work to be done in the summer 2010. ODF would like to amend the agreement for a couple of years to give an economic boost to the timber buyers. There is a meeting scheduled by the BOC for June 15 to discuss this issue. Members agreed that the Road Dept. is going in the right direction – being transparent is very important. Gary said that it is important to let the public know how much money where the money is being spent and how much money is needed, and what are the consequences if you don't get it. Liane commented that the public is having a hard time understand why public access roads are not being maintained. She commended Peggy and Jeanette for managing the calls from the public. It was reiterated that no revenues are obtained from general funds. Liane handed out the draft policy letter. Liane also handed out the culvert and paving list to those present. John Gettman motioned to accept the Asset Management report, Gary seconded, unanimously approved.

**Item 5. Long-term financial planning:** \$200,000 additional revenue due to FHWA reimbursements and personnel savings. Long-term financial planning should be limited because of concern with the budget. Dora suggested checking with GM for bargains on vehicles. Lommen Bridge needs to be replaced at a cost of \$8 million. Our match would be 10%. Another possibility would be to go for a bond on this project and other specified road rebuild projects. If funding is not available the bridge will have to be load limited Levee program to be developed with a maintenance schedule.

**Item 6. Construction Project Update:**

- Long Prairie/101 Intersection: Project completed

- Johnson Bridge: The existing contract is cancelled with Concrete Enterprises. Monies left over and stimulus money will be used for the approaches and paving of Long Prairie Road from the bridge towards Blimp Boulevard.

**Item 7 FEMA/FHWA Projects:**

- Salmonberry Bridge: RFP received and being reviewed. Our project will not impact Tillamook Port's ability to rebuild their tracks.
- Fawcett Creek Culvert: Bid closes May 28, 2009.

**Item 8 Road Dept. Update:**

- Boulder Creek: Design RFP completed, will be going up to the BOC for intent to award.
- Excavator Bid: Notice of Intent to Bid completed for Pape Machinery.
- Roofing Bid: This is to replace the leaking shop roof. Hope to start work by the last week of May.
- Kilchis River Road, Brookfield and McCormick Loop pilot project of grinding and CDF is slated to begin early June. The intent is to close the roads with local access only. Paving is planned as soon as this is done.
- The Treasurer balanced the budget with staff not having to take mandatory days without pay, but with VEBA and COLA cuts.
- Management and Training Corporation (MTC): We have an opportunity to get 12 people to work 2 x 5 weeks stints for free. We would have one clerical, one lube and oil and four for road maintenance.

**Item 3 River Sediment:** The draft letter was handed to all the members. Curt reiterated that this letter comes from all the members. Gus said that NRCS has one hydrologist for the whole northwest region. It is important to let BOC understand the issue from a different source. Liane said that it would be hard to fund a hydrologist given the current economic situation. Darcy motioned to send the letter to the BOC listing all members of the committee with the Chair and Vice-Chair signing the letter. Gary seconded, approved unanimously.

**Item 9. Public Comment:** Dora mentioned the rifle range that was proposed on Burton Fraser Road. Farmers wrote letters to DCD, and she believes that this might not happen now because of the tremendous amount of negativity to this plan. Dora suggested asking Terry Kottre to help with the sustainable funding group. Curt will make the contact. Curt thanked the Road Dept for fixing Kilchis River Road. Robert said that Bayocean road needs to be patched at the request of the Cape Meares Association.

**Item 10. Next Meeting:** Next meeting is scheduled for June 8, 2009 Conference Room A. Agenda items to include: utilities and presentation by the Sustainable Funding group.

**Item 11 Adjourn:** Meeting adjourned at 4:50 pm.